



## TENANCY APPLICATION FORM

Please complete this form accurately. All information will be verified and shared with the landlord as required.

### Your Holding Deposit Explained

Thank you for applying to rent a room. Before your application can be considered, you will need to pay a holding deposit equivalent to one week's rent for the room you are interested in.

Your holding deposit is: £ .....

Room to which your application relates:

.....

Applicant Name:

.....

### Frequently asked questions

#### What ID do you need to see?

Photographic ID, you must be able to provide a copy of a valid Passport. This is to ensure you meet the requirements of the governments Right to Rent legislation which was introduced in the Immigration Act 2014. If you do not have a valid Passport please ask a member of the team for details of other acceptable forms of ID.

## 1. DECLARATION

(Please tick each box to confirm)

- I confirm that the information I am providing is true and accurate, and I give permission for it to be verified by Premier Property Services if required.
- I understand that the information on this form may be shared with the landlord of the property and with approved third-party referencing agencies.
- I agree to receive all legal documentation for this tenancy digitally via email.
- I understand that providing false or misleading information may result in Premier Property Services withholding the Holding Deposit.
- I confirm that I am in a position to proceed with the tenancy should I be invited to make a formal application by Premier Property Services.

## 2. PERSONAL DETAILS

Title:  Mr  Mrs  Miss  Ms Other: .....

First Name:

Middle Name:

Surname:

.....

Phone Number:

Email Address:

.....

Date of Birth (DD/MM/YYYY):

Nationality:

.....

Marital Status:  Single  Married  Civil Partnership  Divorced  Widowed

Other: .....

### 3. RIGHT TO RENT STATUS

What is your Right to Rent status? (Select one)

UK Citizen     I have a valid visa     Biometric Residence Card or Permit

Right to Rent Share Code (if applicable):

Passport Number:

*(Please upload a copy of your passport)*

### 4. CURRENT ADDRESS & RENTAL HISTORY

Current Address:

Time at Address:      Years:      Months:

Are you currently renting?     Yes     No

Do you have a confirmed end date for your current tenancy?     Yes     No

If yes, what is the date? .....

Have you ever been 2 or more weeks late on a rent payment?     Yes     No

If yes, please provide more information:

### 5. LIFESTYLE INFORMATION

Do you smoke?     Yes     No

Do you have pets?     Yes     No

If yes, please specify: .....

### 6. FINANCIAL & INCOME DETAILS

Total personal annual income: £

What amount of savings do you have that you would like us to be aware of?

£

Primary source of income:

Employment     Self-employed     Benefits

## 7. EMPLOYMENT DETAILS (If applicable)

Company Name:

Position / Job Title:

Start Date (DD/MM/YYYY):

Annual Base Salary: £

Additional Bonuses / Commission: £

Please Upload Copies Of Your Last 3 Months' Payslips

Contract Type:

Permanent  Fixed-term  Temporary  Zero-hour contract

Are you in:  Full-time employment  Part-time employment

Do you have a fixed end date for your employment contract?  Yes  No

If yes, please state the date: .....

## 8. SELF-EMPLOYMENT DETAILS (If applicable)

Company / Trading Name:

Start Date (DD/MM/YYYY):

Type of Self-Employment:

Sole Trader  Partnership  Limited Company Other: .....

Annual Income Declared on Latest Tax Return: £

## 9. PENSIONS & BENEFITS (If applicable)

Annual Income from Pensions: £

Annual Income from Benefits: £

Do you receive Housing Benefits?  Yes  No

## 10. CREDIT HISTORY

Do you have any of the following? (Tick all that apply)

- County Court Judgments (CCJs) or Court Decrees
- Bankruptcy within the last 6 years
- Individual Voluntary Arrangements (IVAs) or Debt Relief Orders (DROs) within the last 6 years
- None of the above

